



**APPLICATION PROCESS
ERASMUS + INCOMING STUDENTS**

Erasmus+ incoming

Addressed to Erasmus students who are getting ready to come to Milan, these pages offer useful advice on administrative formalities, as well as a brief, step-by-step memorandum on the application and enrolment procedure.

Useful information

1. In order to study abroad within the framework of ERASMUS+ programme at the Accademia Teatro alla Scala, you must first be **officially nominated** by your home university. Make sure that your University has informed Accademia's Erasmus Office of your arrival. **Without a nomination** you will be not accepted as an Erasmus student;
2. No public call for application will be issued, as all nominations will be evaluated individually. An official message concerning your enrolment will be sent in due time;
3. Contact the responsible person at your faculty and discuss which **courses** you may take at the Accademia. Get in touch with your Erasmus coordinator at the Accademia who will be appointed and marked into the official message concerning your enrolment, if you do not find enough information on the available courses before leaving;
4. Ask your University for a certification stating your Erasmus student's status;
5. Get your **EHIC**, the European Health Insurance Card for medical assistance, from the Health National Service of your country of residence;
6. Get an **Accident Insurance Certificate** that is **valid abroad**. You can request it to your Home University or to a private insurance company. Make sure that the insurance policy also covers risks occurring during educational activities. **Be ready to hand in your insurance policy to the Erasmus Office** when you arrive at the Accademia;
7. Make sure that your passport or you identity card are valid during your mobility



At your arrival in Milan

Go to one of the Local Health Authority offices **A.T.S.** (*Agenzia di Tutela della Salute*), bringing with you your EHIC. Request your 'Carnet della Salute', the official document that entitles you to free medical assistance provided by the Italian Health Service.

Get information about classes timetable from your Erasmus coordinator at the Accademia as well as the exam's schedule (if relevant).

Please note that

Season ticket for public transport

If you are under 26, you are eligible to buy a discounted **ATM public transportation card** at the special price that Milan's Public Transportation Company reserves to students.

Show your enrolment certificate at one of the **ATM Points** together with your passport or identity card and one photograph.

- [ATM - Transportation card for students](#)
- [ATMPoint](#)

Accommodation and useful information

Please remind that Accademia doesn't offer accommodation, so it's highly recommended to start looking for a place as soon as possible.

The YESMILANO platform offers useful information at the following page:

<https://www.yesmilano.it/en/study/how-to/rents>

Courses timetable

Information on courses' timetable will be provided at your arrival.

Exam syllabus

The exam syllabus is a short description of the course and of the academic materials required to study (bibliography, lecture notes etc.).

Courses' syllabi are available starting from September on Accademia's website.



Registering for exams

Students can register for exams by following indications of the Erasmus Office on their arrival. Make sure to check your exams registration's deadlines set by Accademia's professors.

Before leaving Milan

Collect your **Transcript of Records** - a list of all the educational activities you **attended** during your mobility: exams, laboratories, etc. - at the Erasmus Office. The Office will mail it to your address, should it not be ready when you leave.

Main contact

Accademia Teatro alla Scala

Via Santa Marta 18

20123 Milano

Tel. +39 02 8545111

erasmus@accademiascala.it