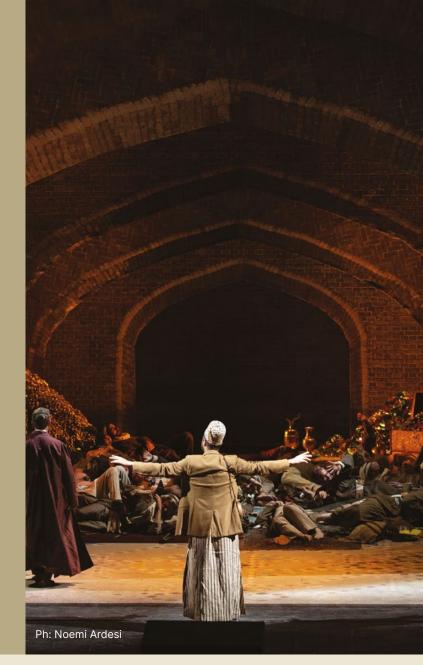


STAGE MANAGEMENT A.Y. 2025/2026

Ph: Fabio Benato

## AT SCHOOL WITH LA SCALA

The La Scala Academy provides thorough, in-depth training to the various professional figures involved in the performing arts through its four departments: Music, Dance, Stagecraft, Management. Its broad curriculum ranges from basic and core training courses to advanced courses, Level 1 and 2 AFAM (advanced training in art, music, and dance) university-level academic diploma programs, Level 1 master courses, workshops, and summer programs. The highest level of instruction is ensured by Teatro alla Scala professionals, acclaimed performers, and prominent experts in the performing arts. The teaching method derives from the philosophy of learning by doing and prepares students for their future career through intensive daily exposure to the performing arts in a realworld context.



## FOUNDING PARTNERS









FONDAZIONE BERTI PER L'ARTE E LA SCIENZA



# THE COURSE

The Academy Stage Management course, with scientific coordination entrusted to Luca Bonini and the Teatro alla Scala stage managers Andrea Boi, Davide Armati Battistelli and Barbara Patruno, provides training for those intending to undertake a professional career as a stage manager for opera, ballet, plays, musicals, and other creative markets.

A stage manager supervises and coordinates all technical and support activities for a staged performance or event, working in close collaboration with the stage director, music director (musicals and opera), and ballet director (for dance performances). Stage management entails certain responsibilities and demands a high level of organizational and interpersonal competency. A stage manager works during the production, set design, staging, and demobilization phases, and may also contribute to pre- and postproduction and archiving. Responsibilities include technical and artistic quality, safety and security, and logistics and scheduling of people and things. In an opera theatre, the stage manager cues performers and directs all scene changes on the basis of the musical score.

The special feature of the course lies in its strong bonds with the participating institutions, Teatro alla Scala and the Piccolo Teatro di Milano. The program comprises lessons in theory complemented by practical exercises in the classroom, rehearsal rooms, and on stage to give participants the opportunity to apply what they are learning in real-world situations, overseeing all the phases in staging a performance and developing the ability to interact effectively with many different professional figures and different modes of expression.

Participants receive exceptional support in the transition to a professional career by apprenticing with the stage managers in a variety of productions and by a 300-hour internship at a preeminent performing arts institution in Italy or abroad. Upon completing the course they will thus have acquired all the technical, cultural, organizational, and interpersonal competencies necessary for work in national and international contexts.



## PROFESSIONAL FIGURE

The course provides professional training for a career as stage manager in national and international opera, ballet, concert, musical, and theatre venues, and in other analogous market sectors.

#### Placement

92% of participants are employed within six months of completing the course.

40% of internships lead to contracts.

# MEETINGS WITH EXPERTS

During the course, students will have the opportunity to take part in lessons, seminars, and workshops lead by Teatro alla Scala stage managers and by leading professionals in the field.



## PICCOLO TEATRO DI MILANO

Founded on May 14, 1947 by Giorgio Strehler, Paolo Grassi, and Nina Vinchi, the Piccolo Teatro di Milano is Italy's first public residential theatre (teatro stabile), and is the best known theatre of its kind in Italy and the world.

The founders' idea was to create an institution supported by the State and local bodies (Municipality and Province of Milan, Regione Lombardia), envisioned as a public service to meet the very important cultural needs of the population. "Theatre for All" was the slogan used by its founders and one that still applies today: the theatre stages quality productions accessible to as broad a swath of the population as possible. As a founding member of the European Theatre Union, it has been recognized since 1991 as a "Theatre of Europe".

In over seventy years of operation, the Piccolo has produced some 400 shows, half of them directed by Strehler. Since 1998, with the passing of the baton to Sergio Escobar (director of the P.LA.TEA. Foundation for Theater Arts to July 2020) and to Luca Ronconi (artistic consultant to the Piccolo until February 2015), the Piccolo has emphasized its international and interdisciplinary stature and its role as a Milanese and European cultural reference point.

Stefano Massini was artistic consultant for the theatre from September 1, 2015 to October 31, 2020. Claudio Longhi has been Director of the Piccolo Teatro since December 1, 2020.

## CURRICULAR UNITS AND TEACHING STAFF

### CORE SUBJECTS

Stage Management Theory and Technique *Stage Directors* Luca Bonini, Andrea Boi, Davide Armati Battistelli, Barbara Patruno, Laurent Daniel Gerber, Luisella Caielli, Pietro Paolucci, Lucio Mazzoli

Organizational and technical role of the stage director in opera, drama, and concert theatres

Regulation of stage activities in indoor and outdoor venues

Observation and direction of rehearsals and performances

💠 Music theory, solfège, score preparation

Practical exercises at Teatro alla Scala



### COMPLEMENTARY SUBJECTS

### Introduction to the professional figures in the performing arts Umberto Bellodi, La Scala Academy coordinator

#### Professional profiles in the performing arts

#### Stagecraft

Ruggero Bellini, *Head of set design Workshops, Teatro alla Scala* Stefania Cavallin, *assistant to the Technical Director, Teatro alla Scala* 

Elements and terminology of stagecraft

Specific nomenclature

Two-dimensional technical design, reading and understanding plans and sections

Special effects in the theatre

Comprehension and reading of sketches, figurines, and theatre models

Tours of former Ansaldo workshops, Teatro alla Scala

From design to execution, from the stage to the performance

Institutional nature of producers and/or host organizations

Mariano Festa, Institutional Relations, Teatro alla Scala

- Opera and Symphony foundations
- Policy, institutions, legislation

#### Elements of stagecraft for stage management

Oscar Frosio, *lighting designer* Andrea Ferrario, *sound designer* 

- Theatre lighting
- Sound technology

Meetings with Teatro alla Scala department Heads: makeup, costumes, sound, stagehands, props, footwear

Stage organization, coexistence during performances

💠 Specific terminology

#### **Production Organization**

Maria De Rosa and Nadia Ferrigno, *Teatro alla Scala Department of* 

Production organization for opera, festivals, and tours

Focus on production organization and planning, Teatro alla Scala

Musical services and the role of the assistant conductor



Introduction to the role of assistant stage manager Marco Monzini, *collaborating stage manager, Teatro alla Scala* 

The role of the assistant stage manager in opera

### PERFORMING ARTS CULTURE SUBJECTS

#### Music history and repertoire analysis

abio Sartorelli, *musicologis* 

#### Requisite knowledge of musical repertoire for stage managers

Music itineraries, aspects of dramaturgy

History of Italian opera from its origins to the early 20th century

Analysis and study of selected opera titles

#### History of theatre stage set design

Leila Fteita, *set designer* Stefania Cavallin, *assistant to the* 

#### History of set design

The creative process from sketches to construction drawings

Set designer – stage manager relations during set construction and setup

Guided tours

History of theatre costumes

Historical development of theatre costumes

Stage props and costume shop tools

Stage organization for costume changes

#### History of ballet

Notable La Scala ballets, music, choreographer, performers

Advanced contemporary repertoire from the 1990s to the present day

### CAREER ORIENTATION SUBJECTS

#### Team-building in teaching Workplace safety Michela Songini, *Health and Safety* Director, Teatro alla Scala La Scala Academy staf How to manage interpersonal dynamics in a learning group How to gauge learning in specific Information on workplace health moments in order to assess progress and safety of each individual toward general course objectives

General and specific training: low risk activities

### **Career Orientation**

- Presenting oneself professionally
- Characteristics of the job market
- Professional contracts
- Internship orientation

## English for the performing arts

English for the performing arts

Meetings with experts Performing arts professionals

Stage managers and professional figures with whom he/she interacts

#### Interpersonal and organizational competencies Rita Cannata, HR specialist

Interpersonal communication

Focus on assertiveness, conflict management and negotiation

Snapshot of each participant's expectations and goals at the beginning of the specific learning process

Motivational questionnaires for each participant

## International focus

Basic knowledge and competencies of a stage manager in the performing arts on the international level

# KEY POINTS

### EXPERT GUIDANCE

Led by Teatro alla Scala stage managers and other professionals, the course also provides a comprehensive, in-depth survey of dramatic theatre and the international context.

### COMPLETE TRAINING

As a final project, participants will prepare and rehearse a management plan for an opera or ballet.

### INTERNSHIP

The program includes an intensive 300-hour internship at Teatro alla Scala or another prestigious performing arts venue in Italy or abroad.

### CONSTANT APPLICATION

Direct practical experience is a fundamental element in the curriculum: lessons in theory are complemented by practical exercises in the classroom and assistance in stage setup/ striking and rehearsals on and off stage.



## PRACTICAL INFORMATION

Admission to the course is contingent upon passing a selection process.

### LENGTH

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♦ Annual

♦ from November 2025 to December 2026



900 total hours distributed as follows:
600 hours of classroom work with performing arts experts and professionals

300 hours of internship

## ATTENDANCE

Mandatory, Monday through Friday between 9 am and 6 pm and not exceeding 8 hours per day. Some practical exercises may take place in the evening or on weekends and some classroom work may be conducted in distancelearning mode.

Absences must be justified. Participants missing more than 25% of total hours will be expelled from the course unless otherwise deliberated by the Teaching Committee and Academy Management.

### LOCATION

Accademia Teatro alla Scala Via S. Marta, 18 20123 Milan

> Teatro alla Scala Via Filodrammatici, 2 20121 Milan

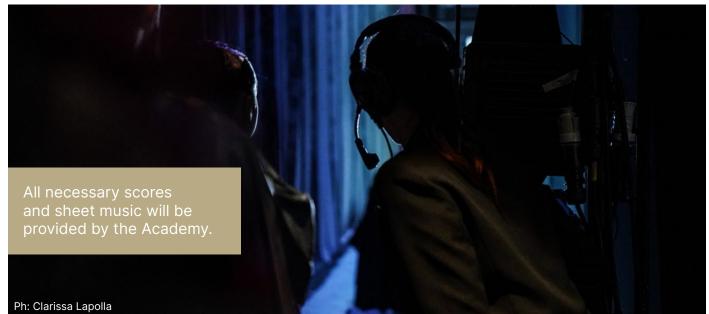
Scala Ansaldo Workshops Via Bergognone, 34 20144 Milan

Piccolo Teatro Strehler Largo Greppi, 1 20121 Milan

## LANGUAGE

The course is taught in Italian with some guest contributions in English

## COURSE MATERIALS



## PARTICIPANT PROFILE

### ADMISSION REQUIREMENTS

18 years old or older on date of admissions test

Three-year university degree, high school diploma, vocational school diploma, or equivalent studies and/or experience in the performing arts

Fluency in Italian

### PREFERENTIAL FACTORS

Ability to read musical scores

Experience in the performing arts

Knowledge of the history of music and musical expression

Interpersonal skills

Proficiency in English

Under 36 years old

### OTHER REQUIREMENTS

Candidates passing the selection process have to give proof of residence or domicile in Lombardy to formalize the enrollment

## SELECTION PROCESS

Applicants must pass a two-part selection process to be admitted to the course:

a written test

### a personal interview

WHEN are planned: May 15 or 16, 2025 and October 1

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Two selection sessions are planned: May 15 or 16, 2025 and October 15 or 16, 2025 (dates to be confirmed).

Those enrolling in and passing the first session will be entitled to a tuition discount. Those who enroll in the first session but do not pass may enroll in the second session but will no longer be eligible for the discount.

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### WHERE

Both selection sessions will take place in Milan at the Academy facilities at Via Santa Marta 18. The Academy is centrally located not far from Piazza Duomo and Teatro alla Scala. It is easily accessible from the metro stations Cordusio and Duomo (M1), Sant'Ambrogio (M2), and Missori and Duomo (M3).

Once you have arrived at the Academy you will find directions to the waiting room for the written test and the interview. Plan the trip so that you will have an ample time margin to arrive on time for your appointment.

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### HOW

An email with the date and time of the selection process will be sent after the application deadline.

#### Written test

The written test will take approximately 40 minutes and consists of multiple-choice questions to assess basic knowledge of music history, opera, ballet, and symphonic repertoires, and theatre terminology.

#### Personal interview

The interview will last about 15 minutes and serves to assess the candidate's general competencies, motivations, and expectations. The interview will be conducted by a panel consisting of teachers, the director of the Management Department, the course coordinator and the course assistant and will focus on: Further questions on the content of the written test; examination of the candidate's CV Motivations for choosing the Stage Management course at the Academy Candidate's interest in musical theatre, drama theatre and ballet.

Recommended reading to prepare for the selection process:

♦ Margherita Palli, *Dizionario teatrale / Theatre dictionary / Theater Wörterbuch / Dictionnaire du théâtre / Diccionario teatral / Театральный словарь*, 2021, Quodlibet NABA Insight

Benedetta Dalai, ABC della scenotecnica. Per conoscere lo spazio teatrale: manuale ad uso di addetti, studenti e appassionati, 2006, Audino

Bruno Mello, Trattato di scenotecnica, 2009, De Agostini

Luigi Allegri, Storia del teatro. Le idee e le forme dello spettacolo dall'antichità a oggi, 2017, Carocci; in alternativa Oscar G. Brockett, Storia del teatro. Dal dramma sacro dell'antico Egitto al nuovo teatro del Duemila, 2016, Marsilio

Massimo Mila, Breve storia della musica, 2014 (or earlier editions), Einaudi

Alex Ross, Il resto è rumore. Ascoltando il XX secolo, 2011, Bompiani

Ornella Di Tondo, Flavia Pappacena, Alessandro Pontremoli, Storia della danza e del balletto, 2019, Gremese Editore

#### ♦ WHAT TO BRING

Bring a valid identity document to the selection process.

Suggestions: Make sure you are able to clearly articulate why you want to study Stage Management at the La Scala Academy Rehearse the points you will want to make during the interview so you will be more effective and stimulating Research the history and activities of the La Scala Academy Do not be afraid to ask questions.

The Selection Committee will decide which candidates are eligible to attend the course. Candidates who are judged eligible but not admitted to the course because the maximum number of students has been reached may be admitted subsequently if a higher-ranked candidate declines to enroll. The decisions of the Selection Committee are final and may not be challenged or queried.

## COSTS

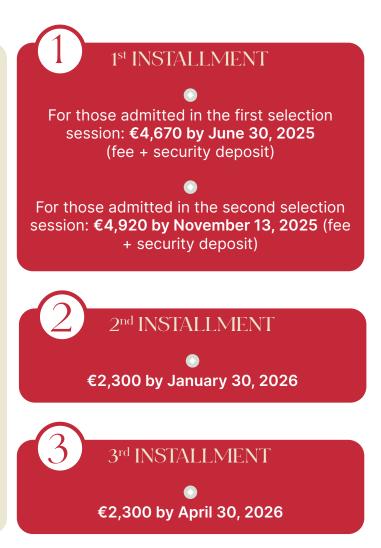
The fee for participation in the selection process is €100 (including VAT), to be paid online during the application process. The selection process fee may be paid by major credit/debit cards or credit transfer. The Academy uses the MyBank service (for a list of participating banks, see: <u>https://mybank.</u> <u>eu/participating-banks-and-psps/</u>).

Tuition for the course is  $\mathbf{\in 9,270}$ , including VAT (discounted of  $\mathbf{\in 250}$  for those passing the first session of the selection process), plus a **security deposit of \mathbf{\in 250}**. The cost of any lost or damaged materials will be deducted from the security deposit, which will otherwise be fully refunded at the end of the course.

Tuition shall be paid in three installments via SEPA Direct Debit (SDD)\* as follows.

If the Italian Ministry of Finance and the Economy raises VAT, the above amounts will be adjusted accordingly.

\* Those who do not have a bank account in the SEPA zone, please contact the Teaching Office (contact info at end of document).



## SCHOLARSHIPS AND STUDENT LOANS

Student loans, scholarships, and tuition waivers and other forms of financial support ensure that students have access to a curriculum characterized by unrivaled artistic quality and close contact with the professional world.

### **Scholarships**

Students who pass the selection process Indicator) does not exceed 20,000 euros may apply for a scholarship to cover all or a part communicated in a separate announcement delivered to all those passing the selection process.

### Merit loans and student loans

The La Scala Academy has established conventions with credit institutes to provide other forms of financial aid covering tuition and/ or lodging to all students in good academic

Teaching Office:

Manual Manual Astronomer segreteria.didattica@accademialascala.it

## ADMISSION PROCESS

You must apply no later than **30/04/2025** to take part in the first selection session or by **26/09/2025** to take part in the second selection session.

Please follow the steps below to apply:

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### ENROLLMENT PLATFORM LOGIN OR REGISTRATION

Log in to the Academy enrollment platform at <u>https://iscrizioni.accademialascala.it</u> (if you do not already have login credentials from a previous application to another Academy course, you will need to register first). You will apply for the selection process in a subsequent step.

Please enter all information accurately. Make a note of your email address and password because they will be your login credentials [username and password] for your personal page.

You will be asked to accept the Academy privacy policy.



### APPLICATION PROCESS

The Academy enrollment platform will guide you through the application process.

## ACCEPTANCE OF GENERAL CONTRACT CONDITIONS

The next step is to download and sign (either digitally or by printing and scanning) the "Condizioni di contratto per la partecipazione" [Contract conditions for participation (in the selection process)]. Upload the signed document where indicated. You must complete this step to continue the application process.



## ATTACHMENTS

You will be asked to attach the following documents:

A detailed, signed CV ending with the following statements:

1. I, the undersigned, aware of criminal penalties provided in Article 76 of Italian Presidential Decree no. 445 of December 28, 2000 (D.P.R. 445/2000) in the case of false statements and acts, declare, pursuant to Articles 46 and 47 of said Presidential Decree, that all information contained in this CV is truthful

2. I authorize processing of the personal data I have provided for the purposes inherent to using my CV per Italian Legislative Decree no. 196 of 30 June 2003 (D.Lgs. 196/2003) and the European General Data Protection Regulation (EU 2016/679)

A digital photo of the applicant (passport size)

Candidate identification (identity card or passport).

Copy of academic certification (If you do not have your official diploma/certificate at this time, you may attach a self-certification. However, please note that this is only a temporary solution: you must provide the Academy with a copy of the official diploma/ certificate on or before the day the course begins or you will be excluded from the course. Undergraduates may register by enclosing a copy of the document stating that the thesis will be discussed within the calendar year).



### APPLICATION FEE

You will be asked to pay a fee of €100

(including VAT) to apply to the selection process. Payment may be made by credit or debit card or credit transfer. The payment must be made online during the application process (do not close the page and attempt to pay elsewhere).



## COMPLETION OF PROCEDURE

Once the above steps have been completed, a summary will be generated of all information provided. You must print and sign this summary, scan it, and attach it where indicated. This completes the application for the selection process and all forms will be sent to the Academy Teaching Office [Segreteria Didattica]. Please follow all instructions on your screen or received via email from the enrollment platform.

Make sure all the information you provide is correct. Any inaccuracies will result in automatic rejection of your application.

The Academy reserves the exclusive right to accept applications submitted after the above deadlines but before the beginning of the selection process.

The Academy also reserves the right to postpone the application timeframe, the selection process, and the beginning of the course.



### NOTIFICATIONS

Candidates will be invited to the selection process by email after the application deadline.

Once the selection process has been completed, those admitted to the course will receive an email with instructions for enrolling in the course. Admitted students must enroll via their personal page on <u>iscrizioni.</u> <u>accademialascala.it</u> by the following deadlines: FIRST SELECTION SESSION

Results announced on or before May 23, 2025

> Enrollment no later than May 30, 2025

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### SECOND SELECTION SESSION

Results announced on or before October 23, 2025

Enrollment no later than October 30, 2025

Candidates wishing to apply for the scholarship must complete the application form by October 30, 2025. A valid ISEE certification must be also attached. Applications received after this deadline or sent by email will not be accepted. Notification regarding the possible award of the scholarship will be sent by November 5, 2025.

### INTERNATIONAL STUDENTS AND ITALIANS RESIDING ABROAD

Academic certification earned outside of Italy must be accompanied by a document certifying its legal validity pursuant to Italian law. Specifically:

If the academic certification has been obtained in a European Union member state, you must provide a sworn translation (traduzione asseverata) of the certification into Italian;

 If the academic certification has been obtained in a country outside of the European Union, you must provide a certificate of equivalence of qualification (dichiarazione di valore in loco).

International students and Italians residing abroad must also provide their CV in Italian or accompanied by an Italian translation.

Applicants who pass the selection process and are not residents of an EU member state must submit all documents required by law on or before the day that lessons begin (application for residence permit for reasons of study [permesso di soggiorno per motivi di studio]).

## FINAL CERTIFICATION

Students who successfully complete the course with attendance of at least 75% and pass the final exam will receive:

A Diploma issued by the Academy

♦ A Certificate of Competency issued by the Region of Lombardy. The competence certification system allows each person to enhance its human and professional capital in terms of competences, knowledge and skills

### ♦ A Certificate of Completion of the Workplace Safety course (8 hours)

The Academy may also issue a certificate of merit to outstanding course participants, who will be selected by uncontestable judgment of the Office of the Director and the Teaching Committee.

## ALUMNI

Students who complete the course may join the community of La Scala Academy Alumni, a platform providing a series of exclusive services to former Academy students: job offers, networking, post-Academy training initiatives, mentorships, events, project incubators, as well as special rates and discounts.

Find out more at alumni.accademialascala.it



# MEET THE STAFF

Dalila Gomaraschi Teaching Coordinator

infocorsi@accademialascala.it

OPEN DAY

*Register at* bit.ly/OpendayATS

For information on the application process: Giovanna Coletta - Teaching Office

**L** (+39) 02-85451160/22

🖂 segreteria.didattica@accademialascala.it